



GOVERNMENT OF WEST BENGAL  
Office of the Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, West Bengal  
Survey Building, 35 Gopalnagar Road,  
Kolkata - 700 027.

Memo No. 259/1798-1816 /C/17

Dated, Alipore the 24<sup>th</sup> May, 2016.

To  
The District Land & Land Reforms Officer,  
\_\_\_\_\_ (All)

Sub. Realization of process fees for mutation of land by the sub-registry office at the time of registration.

As we all know that after e-integration of BL&LRO offices with registration offices through e-Bhuchitra and e-Nathikaran the information of new registration of a landed property automatically transmits to the BL&LRO office and e-Bhuchitra application automatically processes such data as a new mutation case. But unfortunately many vendees did not use to turn up for mutation.

Now it has been decided by the Government that for encouraging the citizen to go for mutation after registration of landed property, processing fees for mutation of land will be collected by the sub-registry offices at the time of registration. The vendee would submit such processing fees for mutation through GRIPS portal during registration.

You are therefore requested to apprise all officers under your control to accept the *challan* generated from GRIPS regarding deposition of mutation fees at the time of registration as proof for deposit of such fees. **Mutation fees should not be charged upon the vendee twice.**

(S. DUTTA)

Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, W.B.

Memo No. 259/1817 - 1822 /C/17

Dated, Alipore the 24<sup>th</sup> May, 2016.

Copy forwarded for to:

1. The Principal Secretary to the Land & Land Reforms and Refugee Relief & Rehabilitation Department for favour of kind information.
2. The Inspector General of Registration, Finance Department for favour of kind information.
3. Sri K. K. Poddar, State Informatics Officer, NIC, WBSC for favour kind information and necessary action.
4. The Additional Director (Administration), W.B. for information and necessary action.
5. Sri Manas Kumar Bhattacharya, Scientist-D, NIC, WBSC for information and necessary action.
6. Sri Aditya Majumdar, SRO-II with a direction to IMMEDIATELY upload legible copy of this memo to the departmental website.

(S. DUTTA)

Director of Land Records & Surveys and  
Joint Land Reforms Commissioner, W.B.